PLANNING YOUR ORDER FOR TABE CLAS-E FORMS C&D

PAPER TESTING - HAND SCORING

If hand scoring the CLAS-E C&D Locator test, sites must use the Locator Answer Document, the CLAS-E Locator Answer Key, and the Scoring Tables to convert raw scores and determine the appropriate CLAS-E level.

SCOREZE Answer Documents are available for CLAS-E Forms C&D Levels 1–4.

For Each Student:
- Locator Test Book
- Locator Scannable Answer Document
- Locator Answer Key
- CLAS-E Forms C&D Test Book (order the Level determined by the Locator Test score)
- SCOREZE Answer sheet to correspond to the test booklet (Required for local hand scoring)
- Writing Folios
- Individual Diagnostic Profiles for the level of tests administered

PAPER TESTING - SCANNING

For Each Student:
- Locator Test Book
- CLAS-E Forms C&D Test Book (order the Level determined by the Locator Test score)
- Scannable Answer Document (Locator, Level 1, or Levels 2-4)
- Writing Folios

ALL PAPER TESTING

For Each Test Administrator:
- CLAS-E Forms C&D Print-Based Test Directions
- CLAS-E Forms C&D Writing Scoring Guide
- CLAS-E Forms C&D Speaking Scoring Guide
- CLAS-E Forms C&D Scoring Tables (Required for Local Hand Scoring)

For Each Site:
- CLAS-E Forms C&D Scoring Tables (OPTIONAL)
- TABE Scanning Services Access Form

DEFINITIONS

- **Locator Answer Document** - A scannable form used exclusively with the CLAS-E Forms C&D Locator test. This document can be processed using DRC Local Scanning or hand scored using the CLAS-E Locator Answer Key and Scoring Tables. CLAS-E Forms C&D Locator tests are not currently available in SCOREZE format.

- **Scannable Answer Document** - Two scannable forms used with CLAS-E Forms C&D. There is one form for Level 1 tests and a separate form used for Levels 2, 3, or 4. These documents must be processed using the DRC Local Scanning Tool. Hand scoring is not supported for Scannable Answer Documents with CLAS-E Forms C&D

- **DRC Local Scanning** – Scanning solution provided by DRC for processing CLAS-E Forms C&D Locator, Level 1, and Levels 2-4 Answer Documents. Scanned data is stored in the TABE Online database and reporting is available through the DRC INSIGHT Portal. SCOREZE Answer Documents are not compatible with this tool.

- **SCOREZE Answer Document** - A specialized, hand scorable form designed for use with CLAS-E Forms C&D testing in levels 1-4. Each SCOREZE document includes an internal answer key that is completed automatically as the student marks the outer surface. These forms cannot be processed through DRC Local Scanning and will not generate digital reports. Sites using SCOREZE should also order the CLAS-E Forms C&D Scoring Tables and Individual Diagnostic Profiles for manual score interpretation.

- **Scoring Tables** - The CLAS-E Forms C&D Scoring Tables are used in conjunction with the SCOREZE Answer Document and includes the score conversion charts needed to convert raw scores to scale scores and NRS levels.

TO LEARN MORE VISIT TABETEST.COM